



# Minutes

## Bicycle & Trails Advisory Committee

SPECIAL MEETING

NOVEMBER 17, 2005

**CALL TO ORDER:** Chairman Hauge called the meeting to order at 6:25pm

**PRESENT:** Rome, McCann, Hubbell, Clark, and Hauge  
Parks and Recreation Commissioner Katharine Hardt-Mason

**ABSENT:** Cheu

**STAFF:** Public Works Senior Engineer Julie Behzad

**DECLARATION - POSTING OF AGENDA:** Ms. Behzad certified that this meeting's agenda was duly noticed and posted in accordance with Government Code Section 54954.2.

**PUBLIC COMMENTS:** Ms. Behzad opened the meeting to public comments. There being no comments, the public comments period was closed.

**MINUTES:** The minutes for the August 25, 2005 meeting were unanimously approved.

### **ORAL REPORTS:**

#### **1. Staff Report**

##### **\* Update on Committee Fundraising**

Ms. Behzad reported that the Finance Department confirmed that raffle tickets can be sold at events as fund raising for BTAC and then the money collected needs to be deposited in a City account for future events. BTAC needs to designate a member to track fundraising monies.

##### **\* Bike Loop Detection Installation Project Status**

Ms. Behzad reported that the project is complete.

##### **\* Ethics Workshop – 11/9/05 at 7:00pm at Community and Cultural Center**

Ms. Behzad reported the Ethics Workshop was held on November 9, 2005. Alan Clark and Ms. Behzad attended the workshop. There will be a form available for the members to sign.

**\* Approval of TDA Article 3 Allocation for Trails Master Plan**

Ms. Behzad reported that the City just received the approval of TDA Article 3 Allocation for the Trails Master Plan. Ms. Behzad reported that staff has requested proposals from several qualified firms. The City received five proposals, which staff will evaluate. The selected consultant will have 90 days from the date of contract award in which to complete the Master Plan. Ms. Behzad will bring back the Draft Trails Master Plan for BTAC to review.

**2. Countywide Bicycle/Pedestrian Advisory Committee Update (BPAC)**

Member Hauge reported that he attended the last meeting. The main item discussed was the issues with expressways. Member Hauge also mentioned that City of Gilroy expressed that they would like to see Santa Teresa Blvd changed to an expressway in the future. Members pointed out that many bicyclists use Santa Teresa Blvd, in addition to students who ride their bikes to Gavilan College. Member Hauge also mentioned that VTA has been changing the dates for the recent meetings.

**3. Walking and Bicycling in Morgan Hill**

Member Hubbell reported that he attended the meeting with the Mayor and the National Bicycling and Walking Committee. In their group they had a number of transportation planners who were interested and focused on the planning for future growth, integrating bicycling, walking and public transportation. At the meeting they also discussed traffic calming in the downtown area and how to attract pedestrians to the downtown area.

**BUSINESS**

**1. Committee Vs. Commission Proposal**

Members McCann and Hauge both reported that they had a conversation with Council Member Steve Tate who is serving on the Public Safety and Community Services Committee. Ms. Hardt-Mason mentioned that the Senior Advisory Committee was changed to a commission since their role is moving away from recreation, but felt that BTAC still fits within PRC goals. She also noted that being a part of PRC, and therefore having the same voice, is more effective than being two separate entities, and will help to move issues to Council faster. The majority believes that bicycles and trails are components of recreation while BTAC members felt that bicycle issues are more transportation issues. Member McCann mentioned that this group has been facilitating many activities and is acting as more than just an advisory committee and they would like to have a budget for the next Art Ala Cart. Ms. Hardt-Mason mentioned that the Youth Advisory Committee has also been involved with fundraising and many activities. Ms. Behzad noted that most of the issues that the BATC works on have to be reviewed by PRC, e.g. Trails Master Plan. Ms. Hardt-Mason mentioned that she was hoping to take a more active role on this committee and help take BTAC issues to the PRC in a timely manner. Ms. Hardt-Mason encouraged the members to attend PRC meetings. There was a concern raised by Member Clark that pedestrian issues are not being addressed in Morgan Hill. Ms. Hardt-Mason pointed out that perhaps these issues can be a part of trails when this committee looks at

them. Ms. Behzad will check to see if another group is in charge of pedestrian issues in Morgan Hill.

**2. Bicycle Friendly Community Application**

Member Hauge reported that he has not completed Part Two. He still has until next March to complete the application.

**3. Educational Programs (Sprockids)**

Member Hubble didn't have anything new to report.

**4. Bike Parking at Various Community Events**

Member Clark reported that he attended the last Taste of Morgan Hill meeting. They reported that the attendees were down by 25% this year. BTAC also reported that the number of people parking their bicycle was also reduced by 25% this year. BTAC felt that the flyers sent out did not do a good job of emphasizing the bicycle parking. The location also needs to be looked at next year.

**5. Request Funding from PRC for Purchase of Bike Racks**

Member Clark requested to continue this item.

**6. Designate a Member to Track Fundraising Monies**

Member McCann volunteered to be the designated member to track fundraising monies until April.

**ANNOUNCEMENTS**

- The December meeting was canceled, per a previous vote of the committee members.

**REQUESTS FOR FUTURE ITEMS**

(This is the opportunity for any committee member to have an item placed on a future agenda.)

- Trails Master Plan
- Bike parking at various community events
- Discussion of Bicycle and pedestrians
- Update on SRTS Grant
- Morgan Hill Grand Prix – BTAC involvement
- Bikeways Master Plan Quarterly Report

**ADJOURNMENT:** Meeting was adjourned at 8:00pm. The next meeting will be held on January 26, 2005 at 6:15 pm.